

# TOWN OF BRIARCLIFFE ACRES PERMIT APPLICATION

Permit # \_\_\_\_\_

TMS/PIN# \_\_\_\_\_

Name on Owner (as listed on Tax Books) \_\_\_\_\_

Telephone with area code \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Site Address \_\_\_\_\_

Lot# \_\_\_\_\_

**email this application to [info@townofbriarcliffe.us](mailto:info@townofbriarcliffe.us)**

Type of Work: New Construction ( ) Addition ( ) Remodeling or Replacement ( ) Accessory Building ( )

Swimming Pools ( ) Repair ( ) Demolish ( ) Specify remodel: \_\_\_\_\_

Use of Improvements: Single Family ( ) Institutional ( ) Utility ( ) Other: \_\_\_\_\_

Type of Construction: Metal ( ) Wood ( ) Steel ( ) Concrete ( ) Other: \_\_\_\_\_

Exterior: Brick ( ) Stone ( ) Brick Veneer ( ) Stucco ( ) Metal ( ) Wood ( ) Glass ( ) Vinyl ( ) Other: \_\_\_\_\_

No of Stories \_\_\_\_\_ No. of Bedrooms \_\_\_\_\_ No. of Baths \_\_\_\_\_ No. of Half Baths \_\_\_\_\_ Total # Rooms \_\_\_\_\_

Total No. of Square Feet \_\_\_\_\_ Heated Space \_\_\_\_\_ Unheated \_\_\_\_\_

Value of Construction \$ \_\_\_\_\_ Estimated Date of Completion: \_\_\_\_\_

**\*See Fee Brochure on website - fee is per value of labor and construction\***

Contractor or Builder \_\_\_\_\_ email \_\_\_\_\_ Phone# \_\_\_\_\_

Architect or Engineer \_\_\_\_\_ email \_\_\_\_\_ Phone# \_\_\_\_\_

New Construction After-Hours Emergency Contact: Name \_\_\_\_\_ Phone# \_\_\_\_\_ State License# \_\_\_\_\_

Print Name Applicant \_\_\_\_\_

Signature Owner ( ) Contractor ( ) Agent ( ) \_\_\_\_\_

**THIS PERMIT MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF ANY REGULATION IN EFFECT  
BY ORDINANCE OR OTHERWISE BUILDING PERMITS ARE NOT REFUNDABLE OR TRANSFERABLE**

**ONCE THIS APPLICATION IS APPROVED AN APPROVAL LETTER WILL BE ISSUED. YOU WILL NEED TO SUPPLY A COPY OF THIS  
LETTER TO HORRY COUNTY CODE ENFORCEMENT ALONG WITH A COMPLETED HORRY COUNTY BUILDING PERMIT APPLICATION  
AND ALL REQUIRED PLANS AND FEES AS REQUIRED BY HORRY COUNTY.**

**No cash payments will be accepted. Major credit card fee min. is \$1.00 or 4%. Pay easily with credit card 24**

**hours a day, 7 days a week online or by phone: [www.allpaid.com](http://www.allpaid.com) 1.888.604.7888**

**PLC: a002gj** Town of Briarcliffe Acres

Payment may be made by check in Town office during business hours.

***FOR OFFICE USE ONLY***

DATE IN: \_\_\_\_\_ CLERK: \_\_\_\_\_ REVIEW FEES PAID: \_\_\_\_\_

Check #: \_\_\_\_\_ CC trans.# \_\_\_\_\_

PERMIT APPROVED BY (Enforcement Officer): \_\_\_\_\_ APPROVAL DATE: \_\_\_\_\_

jbn 11.2021

EXPIRATION DATE: \_\_\_\_\_